



**2024 Geotechnical Professional Services (RFQ)**  
**Solicitation Number: PS-00171**

**ADDENDUM 2**  
**April 24, 2024**

To Respondent of Record:

**RESPONSE TO QUESTIONS**

**Question 1:** Can an SBE/HUB firm self-perform and receive the 15 points for Small Business Opportunities Program (SBOP)?

**Response:** Yes, an SBE/HUB firm can self-perform and earn the fifteen (15) SBOP points if the firm performs at least 25% of the contract, and also has a business presence in one of the following counties: Bexar, Comal, Guadalupe, Hays, Kendall, Travis, or Williamson.

**Question 2:** If we were contacted by a subcontractor that we intend to use for 25% of the contracted work, would you still like us to contact other SMWB/SBOP firms to comply with the requirements listed on Page 9 number 8 in reference to the GFEP?

**Response:** Yes, please contact other SMWB-certified firms if there are any other scopes of work that you intend to use subconsultants for.

**Question 3:** Please confirm that the sub-contractor does not need to fill out any of the required forms.

**Response:** The expectation is that the prime consultant (i.e. the potential contract-holder) will fill out all solicitation documents. Any information needed from a subconsultant should be requested (from the subconsultant) by the prime consultant and entered into the pertinent solicitation forms by the prime consultant.

**Question 4:** Will projects and points of contact for out-of-state projects be given equal evaluation and consideration as local project experience?

**Response:** Yes, out-of-state projects will be given equal evaluation and consideration if the work is relevant to the requirements within scope of services.

**Question 5:** If your firm is a certified SBE, and the majority of work is identified to be self-performed, will that qualify for full credit for the SBOP evaluation line item (15 points)?

**Response:** Prime Consultants/Respondents who are SBE-certified and "local" may fulfill the SBOP goal. However, if any scopes of work will be performed by subconsultants, the expectation is that small, minority, and woman-owned businesses will be contacted about the subconsulting opportunity.

**END OF ADDENDUM**

This Addendum is one (1) page in its entirety with no attachments.